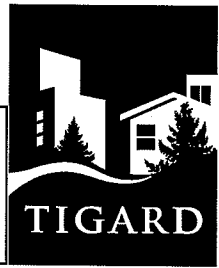


Agenda Item No. 3.1
For Agenda of 6-13-06



Tigard City Council Meeting Minutes

Date: April 25, 2006
Time: 6:30 p.m.
Place: Tigard City Hall, 13125 SW Hall Boulevard
Tigard, Oregon
Attending: Council President Nick Wilson Presiding
Councilor Sally Harding
Councilor Sydney Sherwood
Councilor Nick Wilson
Councilor Tom Woodruff
Absent: Mayor Craig Dirksen

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session	<p>> Discuss whether the City of Tigard should approach Washington County to split CPO 4B into two CPO's.</p> <p>Council briefly discussed whether to pursue the idea of asking Washington County officials to create a CPO splitting the City of Tigard area away from the unincorporated area within CPO 4B. Discussion points included the following:</p> <ul style="list-style-type: none">◆ Concern that pursuit of such a split would create more divisiveness between residents of the two areas with a preference expressed to find common interests.◆ The CPO's purpose is advisory to the County on land use and public issues.◆ There was a suggestion discuss whether the current system is working well among the managers of County jurisdictions. One idea would be to automatically withdraw territory from the CPO when annexed.	Tigard staff members will discuss the CPO system with County and local jurisdiction management staff members.
Study Session	<p>> Discuss political signs placed in the right of way.</p> <p>City Manager Prosser noted that in the past the City has not actively pursued prohibited placement of signs in the right of way and requested City Council direction with regard to priority for this issue when considering staff resources.</p>	City Council directed staff to remove signs that were a safety concern; i.e., obstructing sight distance.

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session	<p>> Bull Mountain/Metro Meeting is scheduled for Thursday, May 4, 5-6:30 p.m. Location is to be determined.</p> <p>One concern is with the decision on the boundaries to be included in the proposed city. There may be an adverse impact on the City of Tigard if the island areas are included.</p>	<p>After brief discussion, City Council consensus was to send representatives to this meeting as the City of Tigard is a stakeholder and should participate during the fact-finding process. Councilor Woodruff and Councilor Harding indicated they could attend.</p>
	<p>> The legislative committee regarding annexation procedures will be held on April 26, 6:30 p.m., at C.F. Tigard Elementary.</p>	<p>Councilor Harding said she would attend this meeting.</p>
Executive Session	<p>The Tigard City Council went into Executive Session at 6:46 p.m. discuss pending litigation under ORS 192.660(2)(h).</p> <p>Executive Session concluded at 7:05 p.m.</p>	
Study Session continued Amend Management Group Personnel Rules	<p>Human Resources Director Zodrow reviewed some of the changes proposed by the Executive Staff. The major changes are noted in the Agenda Item Summary submitted in the City Council meeting packet for Consent Agenda Item No. 4.4. There was brief discussion and clarification of wording. General consensus of the City Council members present was that the proposed changes were acceptable.</p>	<p>See Consent Agenda Item 4.4, which was approved by the City Council.</p>
New Logo Use – Police Patch and Stationery	<p>City Council members reviewed proposed designs for Police Department patches and stationery incorporating the new logo and selected the preferred designs for staff to use.</p>	<p>Police and Administration Staff will order police patches and stationery with the new logo design.</p>
Civic Center Audio/Visual Upgrade Update	<p>Information Technology (IT) Division Director Ehrenfeld reported that an upgrade to the Civic Center audio/visual control system had been planned for this fiscal year. A memorandum detailing the upgrade is on file in the City Recorder's office. The next step is to issue a Request for Proposals and hire a consultant to develop a full design. The work will be done next fiscal year; therefore, the appropriation was included in the FY 2006-07 budget.</p>	<p>IT staff will pursue a Metropolitan Area Communications Commission grant for desk screens for the City Council.</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
	Study Session concluded at 7:20 p.m.	
Business Meeting	<p>1.1 Council President Wilson called the City Council and the Local Contract Review Board to Order at 7:27 p.m.</p> <p>1.2 Council Present: Council President Wilson; Councilors Harding, Sherwood, and Woodruff.</p> <p>1.3 Pledge of Allegiance</p> <p>1.4 Council Communications & Liaison Reports</p> <p>Councilor Harding reminded the viewing audience of an upcoming tire recycling event on Saturday, April 29, 9 a.m. – 2 pm. at the Washington County Fairgrounds.</p> <p>1.5 Call to Council and Staff for Non-Agenda Items: None</p>	
2. Proclamation – Be Kind to Animals Week	Council President Wilson read the proclamation declaring the Week of May 1-7, 2006, as Be Kind to Animals Week.	
3. Citizen Communications	<ul style="list-style-type: none"> Gretchen Buehner, 13249 SW 136th Place, Tigard, Oregon 97223, advised she had questions regarding the cost-of-services report issued by the Washington County Auditor. In particular, she had concerns about how the information was evaluated regarding police services and said she thought the County provided inaccurate information. She suggested City of Tigard analyze the number of police calls the City makes to the unincorporated area. At the last Committee for Citizen Involvement meeting, they learned that each member City contributes to the county-wide Special Crimes Task Force. Ms. Buehner advised that she thinks it is important for Tigard citizens, as taxpayers, are aware of this matter. 	

Agenda Item	Discussion & Comments	Action Items (follow up)
	<ul style="list-style-type: none"> ♦ Roger Potthoff, 11710 SW Ann Street, Tigard, Oregon, requested the City look into providing pedestrian safety improvements for the Fanno Creek Trail where bicycles are sharing the pathway with pedestrians. He suggested the City post signs and implement a public information campaign to raise awareness. 	
Follow Up to April 11 Citizen Communications	<p>City Manager Prosser reported the following follow-up action to the citizen communications received on April 11:</p> <ul style="list-style-type: none"> ♦ The Junk in the Trunk event sponsored by Tigard High School Students was posted on the City's website. ♦ The City Council is scheduled to give a report on their National League of Cities Congress of Cities Conference on May 9. ♦ The County Engineer advised that they have been watching the utility work being done on Walnut Street in the new construction. The County Engineer reported that the work area is being properly compacted and the top lift of the street will not be affected. 	
4. Consent Agenda	<p>The Council considered Item No. 4.7 separately. A correction to the March 21, 2006, City Council minutes was noted that on Page 11, the word "Capital" should be changed to "Community" and should read as follows:</p> <p style="padding-left: 40px;"><i>Councilor Harding suggested that CIP be referred to as "Community Investment Program."</i></p> <p>The March 28, 2006, minutes will be considered for approval by the City Council on May 9, 2006.</p> <p>4.1 Approve Council Minutes for March 21 (as amended)</p> <p>4.2 Receive and File the Annual Solid Waste Financial Report Findings</p> <p>4.3 Approve Budget Amendment #11 to the FY</p>	<p>Motion by Councilor Sherwood, seconded by Councilor Woodruff, to approve the consent agenda with the correction as noted for the March 21, 2006, City Council minutes, the March 28, 2006, minutes removed from this agenda for consideration at a future City Council meeting, and Item 4.7 removed for separate consideration.</p> <p>The motion was approved by a unanimous vote of Council present.</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>2005-06 Budget to Increase Appropriations in the Social Services/Community Events budget in the General Fund to fund a portion of the Tualatin National Wildlife Refuge Grand Opening Ceremony Resolution No. 06- 20</p> <p><i>Resolution No. 06-20 – A resolution approving budget amendment #11 to the FY 2005-06 Budget to increase appropriations in the Social Services/Community Events Budget in the General Fund to fund a portion of the Tualatin River National Wildlife Refuge Grand Opening Ceremony</i></p> <p>4.4 Adopt Amendments to Management/ Supervisory/Confidential Group Personnel Policies – Resolution No. 06-21</p> <p><i>Resolution No. 06-21 – A resolution adopting amendments to the Management/ Supervisory/ Confidential Personnel Policies</i></p> <p>4.5 Appoint Mitchell Brown to the Planning Commission; Appoint Patrick Harbison as First Alternate and Jeremy Vermilyea as Second Alternate to the Planning Commission – Resolution No. 06-22</p> <p><i>Resolution No. 06-22 – A resolution appointing Mitchell Brown the Planning Commission and appointing Patrick Harbison as first alternate and Jeremy Vermilyea as second alternate to the Planning Commission</i></p> <p>4.6 Appoint Tony Tycer and Scott Deselle as Citizen Members and Betty Hagen and Dennis Sizemore as Citizen Member Alternates to the Tree Board – Resolution No. 06-23</p> <p><i>Resolution No. 06-23 – A resolution of Tigard City Council appointing Tony Tycer and Scott Deselle as citizen members, and Dennis Sizemore and Betty Hagan as citizen member alternates to the Tree Board</i></p> <p>4.7 Item 4.7 Considered separately (see below)</p>	<p>Councilor Harding Yes Councilor Sherwood Yes Council President Wilson Yes Councilor Woodruff Yes</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>4.8 Local Contract Review Board</p> <p>a. Award Contract to Dunn Construction for the Construction of the SW 93rd Avenue Sanitary Sewer (Sewer Reimbursement District No. 36)</p> <p>b. Award Contracts to Century West Engineering Corporation, Group McKenzie, and W & H Pacific for Civil Engineering Services on an as-Required Basis</p> <p>Council considered Item 4.7 separately:</p> <p>4.7 Approve Intergovernmental Agreement with Washington County Cooperative Library Services for WILI (Washington County Interlibrary Information Network) Internet Filter</p> <p>Library Technical Services Specialist Birkner and City Manager Prosser discussed the WILI IGA regarding the Internet Filter. The computers in the children's section of the library are defaulted to a child-filtered setting when accessing the Internet. During discussion, it was determined that clarification was needed with regard to the default setting that could be set for the computers in the adult section of the library.</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood, to accept the Intergovernmental Agreement; staff will return at a later date with information regarding how the Internet filtering system operates.</p> <p>The motion was approved by a unanimous vote of Council present.</p> <p>Councilor Harding Yes Councilor Sherwood Yes Council President Wilson Yes Councilor Woodruff Yes</p>
5. Presentation of Lifesaving Awards To Three Citizens Responsible for Saving the Life of an Automobile Crash Victim Whose Car Was on Fire	<p>Presenters: Tigard Police Chief Dickinson and Tualatin Valley Fire & Rescue Assistant Fire Chief LeSage</p> <p>Life-saving awards were presented by Council President Wilson to Tigard resident Kevin McAninch and two Metro West Ambulance attendants Jeremi Ruda and Robert Berdan. On March 12, 2006, these three men worked as a team to rescue Judith Folgate from her vehicle, which had burst into flames after a speeding driver slammed into the back of her car. The crash tragically claimed the life of Judith's friend who was</p>	

Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>a passenger in the car. Judith's life was saved because of the swift action of these three citizens.</p>	
<p>6. Annual Volunteer Program Highlights Presentation</p>	<p>Presenters: Library Volunteer Coordinator Stormont, Public Works Water Quality/Volunteer Coordinator Staedter and Volunteer Program Development Specialist Roth.</p> <p>The presentation was introduced by a city volunteer, Patti Anda-Jimenez who spoke to the City Council in Spanish, representing one of the volunteer services at the City of Tigard for the Spanish-speaking population. Presenting written and web-site information in Spanish expands public awareness.</p> <p>The PowerPoint presentation outlining the highlights of the 2006 City of Tigard Volunteer Program Highlights is on file in the City Recorder's Office. Current City of Tigard Volunteers provide an array of services at City facilities, field locations, and from their homes. Individual volunteers and community partnerships leverage staff and financial resources to achieve significant outcomes such as enhancing public safety through reserve program officer patrols, facilitating library operations, and improving water quality through restoration projects. Volunteering also serves to increase interactions between residents and expand cooperation between generations.</p> <p>In 2005, 970 volunteers contributed 21,621 hours of their time towards Tigard projects, services and events. The 21,621 hours of volunteer time equals ten full-time staff positions. At the current rate of \$18.04 per hour, the 2005 volunteer hours are valued at \$390,043.</p> <p>In response to a question from Councilor Woodruff, Volunteer Program Development Specialist Roth advised that he would get the Council some information regarding how volunteer contributions to the City of Tigard compare with those in other cities.</p>	

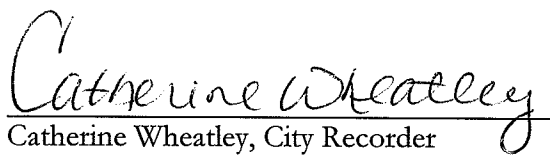
Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>Councilor Sherwood referred to previous City Councilor Brian Moore, who established the goal of covering the volunteer services coordinator salary with savings achieved by volunteer contributions. She advised that, from the statistics shared tonight with the Council, this program has great value beyond its monetary worth.</p>	
<p>7. Consider Purchase Agreement for Real Property Acquisition for 500-foot Zone Reservoir No. 2 Site</p>	<p>Staff Presenter: Assistant Public Works Director Rager.</p> <p>Council is considering the proposed purchase agreement between the City and the Price family. The site offers not only a location for a buried water reservoir but also space to construct a small pocket park. Because the reservoir will be underground, as per the property owner's wishes, the City will actually be able to locate a pocket park complete with playground equipment above the buried reservoir.</p> <p>The property was appraised at \$1.2 million and both the Price family and the City agree this is a fair price for the land. The Council had before it the final Purchase Agreement with conditions of sale that were negotiated between the City and the family.</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood to approve the purchase agreement and authorize the City Manager to execute the document.</p> <p>The motion was approved by unanimous vote of Council present.</p> <p>Councilor Harding Yes Councilor Sherwood Yes Council President Wilson Yes Councilor Woodruff Yes</p>
<p>8. Public Hearing (Quasi-Judicial) to Consider Annexation of Wilson Ridge No. 2 (ZCA2005-00005)</p>	<p>City Attorney Ramis reviewed the procedures for quasi-judicial land use hearings. A copy of the written format followed by the City Attorney is on file in the City Recorder's Office.</p> <p>Council President Wilson opened the Public Hearing.</p> <p>Declarations and challenges were reviewed: Members of Council were asked if they wished to report any ex parte contact or information gained outside the hearing, including site visits. Councilor Harding indicated she visited the site and had also read a newspaper article about this issue. Councilor Sherwood indicated that she also read the newspaper article.</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood, to adopt Ordinance 06-04.</p> <p>The motion was approved by unanimous vote of Council present.</p> <p>Councilor Harding Yes Councilor Sherwood Yes Council President Wilson Yes Councilor Woodruff Yes</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>Council members were asked if they were familiar with the application. All Council members indicated that they were.</p> <p>The audience was asked if they had any challenges pertaining to the Council's jurisdiction to hear this matter or if there was a challenge to the participation of any member of the Council. There were no challenges.</p> <p>Senior Planner St. Amand reviewed the staff report for this annexation proposal. She referred to a map of the area and advised that there had been no objections received with regard to the proposed annexation. A copy of the staff report is on file in the City Recorder's Office.</p> <p>Public Testimony:</p> <ul style="list-style-type: none"> ●Michael Robinson, 1120 NW Couch, 10th Floor, Portland, OR 97208, advised he was representing the applicant. He advised that Jim Delmore was also present for the applicant and that they were in agreement with the staff report. <p>Councilor Woodruff asked Mr. Robinson and the developer who was present if they felt that they were voluntarily requesting annexation into the City of Tigard. Mr. Robinson responded to Councilor Woodruff that yes, the request for annexation was voluntary and that the property owners and electors within the annexation area were voluntarily part of the annexation as far as is known.</p> <p>Council President Wilson closed the Public Hearing.</p> <p>Staff recommendation: Staff recommended that the City Council approve the proposed annexation as it meets all the approval criteria.</p> <p>Council Discussion: Councilor Harding and Councilor Woodruff indicated that they were surprised that there was no one present to offer testimony with regard to this proposed annexation.</p>	


Agenda Item	Discussion & Comments	Action Items (follow up)
	<p><i>Ordinance No. 06-04 – An ordinance annexing 3.525 acres, approving Wilson Ridge No. 2 Annexation (ZCA2005-00005), and withdrawing property from the Tigard Water District, Washington County Enhanced Sheriff's Patrol District, Washington County Urban Roads Maintenance District, Washington County Street Lighting District #1, and the Washington County Vector Control District</i></p>	
<p>9. Quarterly Update on Current Status of the Emergency Management Program in Tigard</p>	<p>Presenter: Public Works Program Assistant and the City's Emergency Management Coordinator Lueck.</p> <p>Mr. Lueck updated the Council on four elements of the City's emergency program, which included the planning, CERT (Community Emergency Response Team), 72-hour Preparedness, and OCEM (Office of Consolidated Emergency Management). A copy of Mr. Lueck's Staff Report and presentation materials are on file in the City Recorder's Office.</p> <p>Councilor Sherwood noted that she recently attended a CERT class. She advised that she thought she had some knowledge of how to be prepared for emergencies but was surprised at how much information she learned. She said it would behoove people to attend a CERT class.</p>	
<p>10. First Quarter Goal Update</p>	<p>Staff Presenter: City Manager Prosser</p> <p>City Manager Prosser reviewed the summaries of progress made on the goals developed by Council in January, 2006. A copy of the written progress report, which contains the highlights of Mr. Prosser's presentation is on file in the City Recorder's Office.</p> <p>Councilor Woodruff noted that there was a lot of information about the progress on Council goals and this is available on the City's website. City Manager Prosser noted that the staff will also make an effort to display the updated information more prominently on the website.</p>	

Agenda Item	Discussion & Comments	Action Items (follow up)								
11.Public Hearing (Informational) to Consider a Resolution to Finalize Sanitary Sewer Reimbursement District No. 33 (SW Walnut St.)	<p>Council President Wilson opened the Public Hearing.</p> <p>City Engineer Duenas presented the staff report, which is on file in the City Recorder's Office. Highlights of the presentation were contained in a PowerPoint slide presentation and this is on file in the City Recorder's Office.</p> <p>There was no public testimony.</p> <p>Council President Wilson closed the Public Hearing.</p> <p>Staff recommended that the City Council adopt the resolution to make the sewer service available to residents within District No. 33.</p> <p>Council discussion followed regarding some of the circumstances for this reimbursement district including some contribution by the County to pay costs for hooking up to the sewer for one of the properties.</p> <p>Council President Wilson asked about the status of the sewer reimbursement program. The City is in the fourth year of the five-year program. It is now going at a slower pace due to workload in the engineering department and the fact that the more difficult properties remain to be reviewed for participation in the program. The City Engineer advised that he would bring back a revised schedule with the remaining properties in the City of Tigard to be considered for the sewer reimbursement program.</p> <p><i>Resolution No. 06-24 – A resolution finalizing Sanitary Sewer Reimbursement District No. 33 (SW Walnut Street) and amending the preliminary City Engineer's report contained in Resolution No. 04-91.</i></p>	<p>Motion by Councilor Sherwood, seconded by Councilor Woodruff to adopt Resolution No. 06-24.</p> <p>The motion was approved by unanimous vote of the Council present.</p> <table><tr><td>Councilor Harding</td><td>Yes</td></tr><tr><td>Councilor Sherwood</td><td>Yes</td></tr><tr><td>Council President Wilson</td><td>Yes</td></tr><tr><td>Councilor Woodruff</td><td>Yes</td></tr></table>	Councilor Harding	Yes	Councilor Sherwood	Yes	Council President Wilson	Yes	Councilor Woodruff	Yes
Councilor Harding	Yes									
Councilor Sherwood	Yes									
Council President Wilson	Yes									
Councilor Woodruff	Yes									

Agenda Item	Discussion & Comments	Action Items (follow up)
12. Adjournment	The meeting was adjourned at 9:09 p.m.	<p>Motion by Councilor Woodruff, seconded by Councilor Harding, to adjourn the meeting.</p> <p>The motion was approved by unanimous vote of the Council present.</p> <p> Councilor Harding Yes Councilor Sherwood Yes Council President Wilson Yes Councilor Woodruff Yes </p>


Catherine Wheatley, City Recorder

Attest:



Mayor, City of Tigard

Date: 6.13.06